



**CHANGE OF FINANCIAL RESPONSIBILITY**

**SECTION A: INFORMATION ABOUT THE RELEVANT CHILD**

Surname:			
Given Name(s):		Preferred Name:	
Date of Birth:		Year Level:	

**SECTION B: EXISTING FINANCIAL ARRANGEMENTS (TO BE COMPLETED FOR EXISTING ENROLMENT ONLY)**

<input type="checkbox"/> (tick if applicable)	<b>Please provide an explanation for why both parents should not be jointly and severally liable:</b> <i>Please attach any relevant parenting plans, parenting agreements, or orders made by a court of competent jurisdiction.</i>		
<b>Existing liability for payment and fees – change:</b> <i>All parties to the existing arrangement must sign below for existing arrangement to be modified</i> (tick if applicable)			
<input type="checkbox"/> Joint and Several    or <input type="checkbox"/> Other arrangement (details to be completed below)			
Name:		Percentage:	
Name:		Percentage:	
Signature:	Date:	Signature:	Date:

**SECTION C: ONE PARENT/GUARDIAN WISHES TO BE SOLELY LIABLE FOR PAYMENT OF ALL SCHOOL FEES**

<input type="checkbox"/> (tick if applicable)	<b>Please provide an explanation for why both parents should not be jointly and severally liable:</b> <i>Please attach any relevant parenting plans, parenting agreements, or orders made by a court of competent jurisdiction.</i>						
Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	<input type="checkbox"/> Other:	
Surname:							
Given Name(s) :		Preferred Name:					
Relationship to Student:		Occupation:					
Work Phone:		Home Phone:					
Mobile:		Email:					

Address:			
<b>SIGNATURE OF PARENT</b>			
By signing this form, you agree:			
<ul style="list-style-type: none"> <li>to be liable for the payment of all School Fees (as defined in the College's current Conditions of Enrolment) imposed by the College during the child's enrolment;</li> <li>to pay all School Fees imposed by the College by the due dates, and in accordance with the payment terms, set out in the relevant fee schedules which apply during the child's enrolment;</li> <li>any School Fees not paid within 28 days of the due date set out in the relevant fee schedule shall be subject to the addition of compound interest, at the current rate of interest charged by the bankers for the College on overdrawn accounts plus 2%, calculated daily; and</li> <li>that School Fees imposed by the College are payable during any period in which the child is enrolled and absent from the College.</li> </ul>			
Signature:		Date:	

**SECTION D: A THIRD PARTY HAS AGREED TO BE SOLELY LIABLE FOR PAYMENT OF ALL SCHOOL FEES**

<input type="checkbox"/>	<b>Please provide an explanation for why both parents should not also be jointly and severally liable.</b>						
(tick if applicable)	<i>The relevant third party must complete and sign this form where marked below.</i>						
Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	<input type="checkbox"/> Other:	
Surname:							
Given Name(s) :				Preferred Name:			
Relationship to Student:				Occupation:			
Work Phone:				Home Phone:			
Mobile:				Email:			
Address:							
<b>SIGNATURE OF THIRD PARTY</b>							
By signing this form, you agree:							
<ul style="list-style-type: none"> <li>to be liable for the payment of all School Fees (as defined in the College's current Conditions of Enrolment) imposed by the College during the child's enrolment;</li> <li>to pay all School Fees imposed by the College by the due dates, and in accordance with the payment terms, set out in the relevant fee schedules which apply during the child's enrolment;</li> <li>any School Fees not paid within 28 days of the due date set out in the relevant fee schedule shall be subject to the addition of compound interest, at the current rate of interest charged by the bankers for the College on overdrawn accounts plus 2%, calculated daily; and</li> <li>that School Fees imposed by the College are payable during any period in which the child is enrolled and absent from the College.</li> </ul>							
Signature:				Date:			

**SECTION E: PLEASE INCLUDE THE FOLLOWING DOCUMENTS WITH THIS FORM:**

<input type="checkbox"/>	Copy of relevant parent/third party's Driver's Licence
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**SECTION E: DECISION BY THE COLLEGE**

Does the College approve this Change of Financial Responsibility?	<input type="checkbox"/> Yes <i>Only parent/third party signatory above liable for payment of all School Fees (as defined in the College's Conditions of Enrolment) imposed by the College during the child's enrolment.</i>	<input type="checkbox"/> No <i>(pre-enrolment) offer of enrolment withdrawn  (post-enrolment) previous financial obligations continue</i>	
Signed:		Date:	